



DVD DUB REQUEST FORM (ALL ORDERS MUST BE PREPAID)

If you would like a copy of any program or video cablecast by Belmont Media Center, please complete this form and return with payment.

NO charge for Town/School departments (Internal use)

\$20 per DVD / Blu-ray / Digital File - Non-Member Rate

\$10 per DVD / Blu-ray / Digital File - BMC Member Rate

FREE - BMC Member DIY Rate | You provide DVD blanks / **10 copy limit** (Please see BMC staff)

REQUESTER INFORMATION:

Name: _____ Date: _____

Phone | Day: _____ Eve.: _____

Email address: _____

Organization: _____

Street/Mailing Address: _____

City: _____ State: _____ Zip: _____

PROGRAM INFORMATION: Check with BMC staff to make sure the Producer of each program has given his/her permission for copies to be made. If the Producer has not given permission, you must contact the producer and have him/her sign below before we can make dubs.

Title of Program:		Producer's Signature	Length:	# dubs	FORMAT
1					
2					
3					
		For Office Use Only Received by - Date:	Total Due:		
			Total Received:		

Completed by: _____ Date: _____

Picked up by: _____ Date: _____